

EAST HERTS COUNCIL

LICENSING COMMITTEE – 19 NOVEMBER 2015

REPORT BY DIRECTOR OF NEIGHBOURHOOD SERVICES

LICENSING ACTIVITY – QUARTERS 2 AND 3 OF 2015

WARD(S) AFFECTED: ALL

Purpose/Summary of Report:

To update Members on activity in the licensing department re:

- Processing licences,
- Enforcement activity, and
- Other implementation of the Service Plan.

<u>RECOMMENDATION FOR LICENSING COMMITTEE:</u> that	
(A)	The report be received.

1.0 Background

1.1 This report presents data by full quarters on processing and enforcement data, and Licensing Sub Committee involvement, on licences, notices, and permits, and applications including:

- Alcohol, entertainment, and late night refreshment licences under the Licensing Act 2003,
- Gaming under the Gambling Act 2005,
- Taxi drivers, vehicle proprietors and operators.

1.2 This report also records developments in the service that implement the Service Plan.

2.0 Report

2.1 See **Essential Reference Paper 'B'** for performance data for quarter 2 of 2015: 1 April – 30 June 2015. This contains the numbers of applications or notices received, and totals of current licences.

2.2 During this quarter the enforcement team have undertaken 95 actions which are divided between visits, inspections and investigations. These have been analysed further and are recorded as:

All complaints regarding taxis and premises have been fully investigated.

2.3 In respect of premises, the breaches of the licences have been addressed in accordance with our Licensing Enforcement Policy. Currently at the time of reporting there are 0 outstanding invoices. There have been 0 premises suspended and no premises licence revoked due to non payment of fees.

2.4 A significant part of the enforcement team's work is to ensure that all documentation for taxi drivers and vehicles are current and licenses are valid. During this quarter 33 letters were produced.

2.5 Under the licensing points system a total of 32 points have been issued to 16 licence holders. This is continuing to contribute to improvements in drivers and proprietors behaviour.

2.6 See **Essential Reference Paper 'C'** for performance data for quarter 3 of 2015: 1 July – 30 September 2015. This contains the numbers of applications or notices received, and totals of current licences.

2.7 During this quarter the enforcement team have undertaken 112 actions which are divided between visits, inspections and investigations. These have been analysed further and are recorded as:

- Gambling Premises visits 0
- Notice checks 19
- Invoice visits/chase ups 5
- House to House Collection complaints 0
- Taxi Camera Investigations 0
- TENS Complaints and Investigations 0

All complaints regarding taxis and premises have been fully investigated.

- 2.8 In respect of premises, the breaches of the licences have been addressed in accordance with our Licensing Enforcement Policy. Currently at the time of reporting there are 6 outstanding invoices. There have been 3 premises suspended and no premises licence revoked due to non-payment of fees.
- 2.9 A significant part of the enforcement team's work is to ensure that all documentation for taxi drivers and vehicles are current and licenses are valid. During this quarter 4 letters were produced.
- 2.10 Under the licensing points system a total of 8 points have been issued to 4 licence holders. This is continuing to contribute to improvements in drivers and proprietors behaviour.
- 3.0 Implications/Consultations
- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

Essential Reference Paper 'B' – Data.

Essential Reference Paper 'C' – Data.

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